

## CCPL MEETING ROOM DESCRIPTIONS

### **LA PLATA MEETING ROOM**

#### Standard Fixtures

- Total Floor Area of Room: 878 sq ft
- Minimum Capacity: 5
- Maximum Capacity: 55
- Sink available
- Parking: space is very limited
- Tables (8) & Chairs (55)
- Flat-screen television

#### Standard Equipment *\*by request\**

- Tech kit (HDMI cable, Apple HDMI adapter, TV remote, clicker device)

### **POTOMAC MEETING ROOM**

#### Standard Fixtures

- Total Floor Area of Room: 893 sq ft
- Minimum Capacity: 5
- Maximum Capacity: 72
- Sink available
- Tables (7) & Chairs (72)
- Flat-screen television

#### Standard Equipment *\*by request\**

- Tech kit (HDMI cable, Apple HDMI adapter, TV remote, clicker device)

### **WEST MEETING ROOM A**

#### Standard Fixtures

- Total Floor Area of Room: 782 sq ft
- Minimum Capacity: 5
- Maximum Capacity: 52
- Tables (8) & Chairs (50) *\*more by request\**
- Flat-screen television

#### Standard Equipment *\*by request\**

- Tech kit (HDMI cable, Apple HDMI adapter, TV remote, clicker device)
- Laptop
- Projector kit
- Smart podium kit
- White board easel (w/ markers & eraser)

### **WEST MEETING ROOM B**

#### Standard Fixtures

- Total Floor Area of Room: 576 sq ft
- Minimum Capacity: 5
- Maximum Capacity: 38
- Tables (6+) & Chairs (24) *\*more by request\**
- Flat-screen television

#### Standard Equipment *\*by request\**

- Tech kit (HDMI cable, Apple HDMI adapter, TV remote, clicker device)
- Laptop
- Projector kit
- Smart podium kit
- White board easel (w/ markers & eraser)

### **WEST MEETING ROOM C**

#### Standard Fixtures

- Total Floor Area of Room: 576 sq ft
- Minimum Capacity: 5
- Maximum Capacity: 38
- Kitchenette available
- Tables (6+) & Chairs (24) *\*more by request\**
- Flat-screen television

#### Standard Equipment *\*by request\**

- Tech kit (HDMI cable, Apple HDMI adapter, TV remote, clicker device)
- Laptop
- Projector kit
- Smart podium kit
- White board easel (w/ markers & eraser)

<b>WEST MEETING ROOM A, B, &amp; C</b>	
<u>Standard Fixtures</u>	<u>Standard Equipment</u> <i>*by request*</i>
<ul style="list-style-type: none"> <li>▪ Total Floor Area of Room: 1,934 sq ft</li> <li>▪ Minimum Capacity: 15</li> <li>▪ Maximum Capacity: 128</li> <li>▪ Kitchenette available</li> <li>▪ Tables (20+) &amp; Chairs (98) <i>*more by request*</i></li> <li>▪ Flat-screen television</li> </ul>	<ul style="list-style-type: none"> <li>▪ Tech kit (HDMI cable, Apple HDMI adapter, TV remote, clicker device)</li> <li>▪ Laptop</li> <li>▪ Projector kit</li> <li>▪ Smart podium kit</li> <li>▪ White board easel (w/ markers &amp; eraser)</li> </ul>
<b>WEST MEETING ROOM A &amp; B</b>	
<u>Standard Fixtures</u>	<u>Standard Equipment</u> <i>*by request*</i>
<ul style="list-style-type: none"> <li>▪ Total Floor Area of Room: 1,358 sq ft</li> <li>▪ Minimum Capacity: 10</li> <li>▪ Maximum Capacity: 90</li> <li>▪ Tables (14+) &amp; Chairs (74) <i>*more by request*</i></li> <li>▪ Flat-screen television</li> </ul>	<ul style="list-style-type: none"> <li>▪ Tech kit (HDMI cable, Apple HDMI adapter, TV remote, clicker device)</li> <li>▪ Laptop</li> <li>▪ Projector kit</li> <li>▪ Smart podium kit</li> <li>▪ White board easel (w/ markers &amp; eraser)</li> </ul>
<b>WEST MEETING ROOM A &amp; C</b>	
<u>Standard Fixtures</u>	<u>Standard Equipment</u> <i>*by request*</i>
<ul style="list-style-type: none"> <li>▪ Total Floor Area of Room: 1,358 sq ft</li> <li>▪ Minimum Capacity: 10</li> <li>▪ Maximum Capacity: 90</li> <li>▪ Kitchenette available</li> <li>▪ Tables (14+) &amp; Chairs (74) <i>*more by request*</i></li> <li>▪ Flat-screen television</li> </ul>	<ul style="list-style-type: none"> <li>▪ Tech kit (HDMI cable, Apple HDMI adapter, TV remote, clicker device)</li> <li>▪ Laptop</li> <li>▪ Projector kit</li> <li>▪ Smart podium kit</li> <li>▪ White board easel (w/ markers &amp; eraser)</li> </ul>
<b>WEST GROUP ROOM 1 (SOAR Innovation Space)</b>	
<u>Standard Fixtures</u>	<u>Standard Equipment</u> <i>*by request*</i>
<ul style="list-style-type: none"> <li>▪ Minimum Capacity: 1</li> <li>▪ Maximum Capacity: 10</li> <li>▪ Tables (1 large) &amp; Chairs (10)</li> <li>▪ Mac &amp; Dell computers</li> <li>▪ Poster printer</li> <li>▪ Recording equipment</li> <li>▪ White board available</li> </ul>	<ul style="list-style-type: none"> <li>▪ DSLR camera kit</li> <li>▪ Projector kit</li> <li>▪ White board markers &amp; eraser</li> </ul>
<b>WEST GROUP ROOM 2 (Quiet Study / Teen Study)</b>	
<u>Standard Fixtures</u>	<u>Standard Equipment</u> <i>*by request*</i>
<ul style="list-style-type: none"> <li>▪ Minimum Capacity: 1</li> <li>▪ Maximum Capacity: 3</li> <li>▪ Tables (3) &amp; Chairs (3)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Projector kit</li> </ul>
<b>WEST GROUP ROOM 3</b>	
<u>Standard Fixtures</u>	<u>Standard Equipment</u> <i>*by request*</i>
<ul style="list-style-type: none"> <li>▪ Minimum Capacity: 2</li> <li>▪ Maximum Capacity: 10</li> <li>▪ Tables (1 large) &amp; Chairs (10)</li> <li>▪ White board available</li> </ul>	<ul style="list-style-type: none"> <li>▪ Projector kit</li> <li>▪ White board markers &amp; eraser</li> </ul>
<b>WEST TUTOR ROOM 1 OR 2</b>	
<u>Standard Fixtures</u>	<u>Standard Equipment</u>
<ul style="list-style-type: none"> <li>▪ Minimum Capacity: 1</li> <li>▪ Maximum Capacity: 3</li> <li>▪ Tables (1) &amp; Chairs (3)</li> </ul>	<ul style="list-style-type: none"> <li>▪ N/A</li> </ul>