Charles County Library Board of Trustees Meeting  
March 2, 2023, 6:00 p.m.

I. Board Members In Attendance:  
Ron Sitoula, President  
Suzanne Darby, Treasurer  
Karla Kornegay  
A quorum was present

Excused Absence: Patricia Vaira

II. The Board was called to order by Ron Sitoula.

III. The board wishes all staff that have a birthday in March a happy birthday!

IV. Action Item: Approval of the January Meeting Minutes: A motion was made by Ron Sitoula to approve the January meeting minutes and it was seconded by Suzanne Darby. The motion was carried by a unanimous vote.

V. Discussion Items:

● SMRLA Board Mtg. Update (Suzanne Darby):  
  ○ A financial advisor provided a presentation on the SMRLA 403(b) investment policy.  
  ○ Discussion on library bill changes, hearings will be held in March.  
  ○ A corporate meeting is upcoming, as well as a retreat.  
  ○ A compensation study is underway.

● Executive Director’s Report (KennethWayne Thompson):  
  ○ Awaiting for permits to be picked up by the Department of Public Works for the library kiosk, and concrete pour will then be scheduled.  
  ○ New Discovery Lab vehicle is registered, awaiting tags.  
  ○ New La Plata library: the internal design is expected to be completed in June, 2023, with the construction start date anticipated to be late October, 2023.  
  ○ Community Engagement: there has been a significant increase in adult program participation and offerings.
VI. **Financial Report - January** (Barbara Mazor):
   - The January financial report was presented and discussed.

VII. **Action Item:** A motion was made to approve the January financial report by Suzanne Darby. It was seconded by Karla Kornegay. The motion was carried by a unanimous vote.

VIII. **Public Comment:** None

**Adjourn:** Ron Sitoula made a motion to adjourn the meeting. The motion was seconded by Suzanne Darby. The meeting adjourned at 6:20 p.m.

Next meeting will be held on April 6, 2023 via an online platform.