



Charles County Library Board of Trustees Meeting

March 2, 2023, 6:00 p.m.

I. **Board Members In Attendance:**

Ron Sitoula, President
Suzanne Darby, Treasurer
Karla Kornegay
A quorum was present

Excused Absence: Patricia Vaira

II. The Board was called to order by Ron Sitoula.

III. The board wishes all staff that have a birthday in March a happy birthday!

IV. Action Item: Approval of the January Meeting Minutes: A motion was made by Ron Sitoula to approve the January meeting minutes and it was seconded by Suzanne Darby. The motion was carried by a unanimous vote.

V. **Discussion Items:**

- **SMRLA Board Mtg. Update** (Suzanne Darby):
 - A financial advisor provided a presentation on the SMRLA 403(b) investment policy.
 - Discussion on library bill changes, hearings will be held in March.
 - A corporate meeting is upcoming, as well as a retreat.
 - A compensation study is underway.
- **Executive Director's Report** (KennethWayne Thompson):
 - Awaiting for permits to be picked up by the Department of Public Works for the library kiosk, and concrete pour will then be scheduled.
 - New Discovery Lab vehicle is registered, awaiting tags.
 - New La Plata library: the internal design is expected to be completed in June, 2023, with the construction start date anticipated to be late October, 2023.
 - Community Engagement: there has been a significant increase in adult program participation and offerings.

La Plata Branch
2 Garrett Avenue
La Plata, MD 20646
p: 301.934.9001

**PD Brown
Memorial Branch**
50 Village Street
Waldorf, MD 20602
p: 301.645.2864

Potomac Branch
3225 Ruth B. Swann Drive
Indian Head, MD 20640
p: 301.375.7375

Waldorf West Branch
10405 O'Donnell Place
Waldorf, MD 20603
p: 301.645.1395

Mobile Services Branch
2 Garrett Avenue
La Plata, MD 20646
p: 301.456.4333

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VI. **Financial Report - January** (Barbara Mazor):

- The January financial report was presented and discussed.

VII. **Action Item:** A motion was made to approve the January financial report by Suzanne Darby. It was seconded by Karla Kornegay. The motion was carried by a unanimous vote.

VIII. **Public Comment:** None

Adjourn: Ron Sitoula made a motion to adjourn the meeting. The motion was seconded by Suzanne Darby. The meeting adjourned at 6:20 p.m.

Next meeting will be held on April 6, 2023 via an online platform.