



Charles County Library Board of Trustees Meeting

May 4, 2023, 6:00 p.m.

I. **Board Members In Attendance:**

Ron Sitoula, President
Suzanne Darby, Treasurer
Karla Kornegay
Robin Brown
Donald Ely
Ruth Anderson-Cole
A quorum was present

II. The Board was called to order by Ron Sitoula.

III. Oath of Office given to Robin Brown, Donald Ely and Ruth Anderson-Cole.

IV. Action Item: Approval of the February and March Meeting Minutes: A motion was made by Pat Vaira to approve the February and March meeting minutes and it was seconded by Ron Sitoula. The motion was carried by a unanimous vote.

V. **Discussion Items:**

- **SMRLA Board Mtg. Update** (Suzanne Darby):
 - There was a meeting on April 11. Discussion involved a job position study.
 - The SMRLA 2024 Budget was approved and the Organization chart was reviewed by the SMRLA board.
 - SMRLA is in the process of coordinating an RFP for delivery.
 - The SMRLA board will consist of two board members and one community resident from each County.
 - SMRLA will meet again in May and in July.
- **Executive Director’s Report** (KennethWayne Thompson):
 - A special warm welcome to new board members!
 - The Charles County Public Library Detention Center library was discussed.

La Plata Branch
2 Garrett Avenue
La Plata, MD 20646
p: 301.934.9001

**PD Brown
Memorial Branch**
50 Village Street
Waldorf, MD 20602
p: 301.645.2864

Potomac Branch
3225 Ruth B. Swann Drive
Indian Head, MD 20640
p: 301.375.7375

Waldorf West Branch
10405 O'Donnell Place
Waldorf, MD 20603
p: 301.645.1395

Mobile Services Branch
2 Garrett Avenue
La Plata, MD 20646
p: 301.456.4333

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- VI. **Financial Report - February and March** (Barbara Mazor):
- The February and March financial reports were presented and discussed.
- VII. Action Item: A motion was made to approve the February and March financial reports by Suzanne Darby. It was seconded by Pat Vaira. The motion was carried by a unanimous vote.
- **Eagle Hill Consulting - 2024-2029 Strategic Plan** (Madeleine Watson and Shawnice Nickens):
 - Eagle Hill Consulting provided a presentation on the progress of the Charles County Public Library 2024-2029 Strategic Plan
 - **Collection Development Policy - Revised 3/28/23** (Jessica Hubbard):
 - The Collection Development Policy, revised 3/28/23 was presented.
- VIII. Action Item: A motion was made to approve the Collection Development Policy, revised 3/28/23 by Ron Sitoula. It was seconded by Pat Vaira. The motion was carried by a unanimous vote.
- **Meeting Room Fees - Revised 5/4/23** (Lloyd Jansen):
 - The Meeting Room Fees, revised 5/4/23 was presented.
- IX. Action Item: A motion was made to approve the Meeting Room Fees, revised 5/4/23 by Pat Vaira. It was seconded by Ruth Anderson-Cole. The motion was carried by a unanimous vote.
- X. **Public Comment:** A public comment was made by Charles County resident Suzanne Lee.

Adjourn: Pat Vaira made a motion to adjourn the meeting. The motion was seconded by Donald Ely. The meeting adjourned at 6:52 p.m.

Next meeting will be held on June 1, 2023 via an online platform.