

Charles County Library Board of Trustees Meeting

June 1, 2023, 6:00 p.m.

I. **Board Members In Attendance:**

Ron Sitoula, President
Suzanne Darby, Treasurer
Karla Kornegay
Pat Vaira
Robin Brown
Donald Ely
Ruth Anderson-Cole
A quorum was present

II. The Board was called to order by Ron Sitoula.

III. June and July staff birthdays were recognized by the Board of Trustees.

IV. Action Item: Approval of the May Meeting Minutes: A motion was made by Ron Sitoula to approve the February and March meeting minutes and it was seconded by Suzanne Darby. The motion was carried by a unanimous vote.

V. **Discussion Items:**

- **SMRLA Board Mtg. Update** (Pat Vaira and Suzanne Darby):
 - A SMRLA update was provided.
- **Executive Director's Report** (KennethWayne Thompson):
 - CCPL will begin the Chromebook distribution initiative provided through the Connected Devices grant.
 - The Kiosk at the Nanjemoy Community Center has been installed.
 - The board orientation that was previously scheduled for June 8 will be rescheduled, to include a board retreat that will fold in orientation.

VI. **Financial Report - February and March** (KennethWayne Thompson):

- The April financial report was presented and discussed.

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2 Garrett Avenue
La Plata, MD 20646
p: 301.934.9001

**PD Brown
Memorial Branch**
50 Village Street
Waldorf, MD 20602
p: 301.645.2864

Potomac Branch
3225 Ruth B. Swann Drive
Indian Head, MD 20640
p: 301.375.7375

Waldorf West Branch
10405 O'Donnell Place
Waldorf, MD 20603
p: 301.645.1395

Mobile Services Branch
2 Garrett Avenue
La Plata, MD 20646
p: 301.456.4333

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VII. Action Item: A motion was made to approve the April financial report by Suzanne Darby. It was seconded by Pat Vaira. The motion was carried by a unanimous vote.

- **Interim and Acting Pay Policy** (Jessica Cruse):

VIII. Action Item: A motion was made by Pat Vaira to approve the Interim and Acting Pay Policy. It was seconded by Ron Sitoula. The motion was carried by a unanimous vote.

- **FY24 Budget** (KennethWayne Thompson):
 - The FY24 Budget was presented.

IX. Action Item: A motion was made to approve the FY24 Budget by Karla Kornegay. It was seconded by Ron Sitoula. The motion was carried by a unanimous vote.

X. **Public Comment:** A public comment was made by Charles County resident Suzanne Lee. Discussion followed.

Adjourn: Ron Sitoula made a motion to adjourn the meeting. The motion was seconded by Karla Kornegay. The meeting adjourned at 6:45 p.m.

Next meeting will be held on August 3, 2023 via an online platform.