Charles County Library Board of Trustees Meeting
June 1, 2023, 6:00 p.m.

I. Board Members In Attendance:
   Ron Sitoula, President
   Suzanne Darby, Treasurer
   Karla Kornegay
   Pat Vaira
   Robin Brown
   Donald Ely
   Ruth Anderson-Cole
   A quorum was present

II. The Board was called to order by Ron Sitoula.

III. June and July staff birthdays were recognized by the Board of Trustees.

IV. Action Item: Approval of the May Meeting Minutes: A motion was made by Ron Sitoula to approve the February and March meeting minutes and it was seconded by Suzanne Darby. The motion was carried by a unanimous vote.

V. Discussion Items:
   ● SMRLA Board Mtg. Update (Pat Vaira and Suzanne Darby):
     ○ A SMRLA update was provided.
   ● Executive Director’s Report (KennethWayne Thompson):
     ○ CCPL will begin the Chromebook distribution initiative provided through the Connected Devices grant.
     ○ The Kiosk at the Nanjemoy Community Center has been installed.
     ○ The board orientation that was previously scheduled for June 8 will be rescheduled, to include a board retreat that will fold in orientation.

VI. Financial Report - February and March (KennethWayne Thompson):
   ○ The April financial report was presented and discussed.
VII. Action Item: A motion was made to approve the April financial report by Suzanne Darby. It was seconded by Pat Vaira. The motion was carried by a unanimous vote.

- **Interim and Acting Pay Policy** (Jessica Cruse):

VIII. Action Item: A motion was made by Pat Vaira to approve the Interim and Acting Pay Policy. It was seconded by Ron Sitoula. The motion was carried by a unanimous vote.

- **FY24 Budget** (KennethWayne Thompson):
  - The FY24 Budget was presented.

IX. Action Item: A motion was made to approve the FY24 Budget by Karla Kornegay. It was seconded by Ron Sitoula. The motion was carried by a unanimous vote.

X. **Public Comment**: A public comment was made by Charles County resident Suzanne Lee. Discussion followed.

**Adjourn**: Ron Sitoula made a motion to adjourn the meeting. The motion was seconded by Karla Kornegay. The meeting adjourned at 6:45 p.m.

Next meeting will be held on August 3, 2023 via an online platform.