

Charles County Library Board of Trustees Meeting

September 7, 2023, 6:00 p.m.

I. Board Members In Attendance:

Ron Sitoula, President
Suzanne Darby, Treasurer
Ruth Anderson-Cole
Robin Brown
Donald Ely
Dr. Karla Kornegay
Patricia Vaira
A quorum was present

II. The Board was called to order by Ron Sitoula at 6:00PM

III. Ron Sitoula mentioned he was not at the time able to open the file with the September birthdays.

IV. Action Item: Approval of the August 2023 Meeting Minutes: A motion was made by Ron Sitoula to approve the August 2023 meeting minutes and it was seconded by Karla Kornegay. The motion was carried by a unanimous vote.

V. Discussion Items:

- **SMRLA Board Mtg. Update** (Pat Vaira): Pat Vaira reported that there were two meetings since the last CCPL Board meeting. Much of the discussions involved the hiring of a new vendor for delivery services. Hub City is the vendor who was chosen. SMRLA is also working on an MOU with the three county libraries, investment strategies for their employees, and their financial audit has begun.
- **Deputy Director's Report** (Lloyd Jansen):
 - Chromebook distribution events continue -- the latest was 9/6/23 at the Waldorf Senior & Recreation Center. The County intends to apply for a second round of the grant, and the library is happy to continue the partnership.
 - Fair Day Meeting with Charles County Public Schools on 9/15/23.
 - Glenda Fields has organized the continuation of the Ready, Set, School bilingual story time program starting in October at Waldorf West.

- Abby Worden and Erin Del Signore organized another story book reading at the Detention Center for clients who have young children in their lives beginning school this year.
- The Citizens for the Charles County Public Library donated \$4,150 to support the 500 by 5, Paws to Read, and Astronomy Club programming.
- Karla Kornegay thanked library staff for the public wi-fi, and all the service staff are providing to the public.
- Suzanne Darby asked about a status report on the new La Plata Library. Ron Sitoula asked to have an update at the October Board meeting.

VI. Financial Report - July 2023 (Barbara Mazor):

- The July 2023 financial report was presented and discussed.

VII. Action Item: A motion was made to approve the July 2023 financial report by Suzanne Darby. It was seconded by Ron Sitoula. The motion was carried by a unanimous vote.

VIII. Old Business:

- Board Secretary: Ron Sitoula noted that while a Board Secretary position is needed, that person will need assistance from library staff. The Board Secretary will be responsible for returning Board-signed documents to the library

IX. **Public Comment:** No public comments were made.

Closed Session: Ron Sitoula made a motion to adjourn the open session meeting and begin closed session at 6:22 p.m. The Board went into closed session at 6:24 p.m and returned to open session at 8:31 p.m.

X. Action Item: Ron Sitoula made a motion to uphold the Executive Director's recommendation. The motion was seconded by Ruth Anderson-Cole. The motion failed 6-1. Ron Sitoula noted that the Board would be making additional recommendations for CCPL to consider.

Adjourn: Ron Sitoula made a motion to adjourn the meeting. The motion was seconded by Ruth Anderson-Cole. The motion passed unanimously. The meeting adjourned at 8:36 p.m.

Next meeting will be held on October 5, 2023 via an online platform.