

Charles County Library Board of Trustees Regular Meeting Minutes

January 4, 2024, 6:00 p.m. **APPROVED: 3/7/2024**

Board Members In Attendance:

Ron Sitoula, President
Ruth Anderson-Cole
Suzanne Darby, Treasurer
Donald Ely
Dr. Karla Kornegay
Patricia Vaira
A quorum was present

Absent: Robin Brown

Call to Order and Roll Call: The Board was called to order by Ron Sitoula at 6:00PM. He welcomed and wished everyone a happy new year. He also welcomed Danita Wilson (since he was not present for the December 2023 meeting) and asked her to give brief remarks. Danita gave her remarks.

1. **Approval of Minutes:** Pat made a motion to accept the December 7, 2023 Minutes as written. Suzanne seconded the motion. The motion was carried unanimously.
2. **Public Comments:** There were no guests in attendance
7. **Financial Reports:** Barbara Mazor presented an update of the financial reports. Suzanne made a motion to accept the December 2023 financial reports as presented. Motion was seconded by Pat. The motion was carried unanimously.
8. **Unfinished Business:**

Board Meeting Quarterly - Suzanne commented this may impact a change to the Bylaws. A discussion ensued regarding reviewing/updating the current Bylaws since it has not been done in three years. All board members have access to the Bylaws on the shared drive. The Board was reminded that the red book of "Laws of Maryland Relating to Public Libraries" states the Board can meet quarterly. Pat suggested to first try meeting every other odd month (SMRLA meets on even months) and if all goes well, we can revisit to move to quarterly meetings since meetings typically do not extend the full hour. There was additional discussion that we can try it on a trial basis every other odd month and if it is more efficient, we can make it a permanent change. A motion was made by Ron for the next three months to meet every other month starting with this meeting in January 2024. Pat seconded the motion. The motion was carried unanimously. Ruth Anderson-Cole asked can the Board meet in a special session in February to discuss updating the Bylaws. The Board was reminded that if they choose to meet in a special/closed session, they absolutely can but they would need to let CCPL Admin staff know so that it can be socialized to the public.

Pat asked about the status of the new La Plata library. KennethWayne commented no new updates.

Ron inquired regarding the status of SMRLA. Suzanne gave a brief status update.

Ron asked for more clarification on the status of the Chromebook distribution. Lloyd gave the update.

Ron extended congratulations to Abby Worden for being nominated for a MLA award.

Ron wished the staff members happy birthday to those who have a birthday in January and thanked everyone.

10. **Adjournment:** Ron made the motion to adjourn the January meeting. Donald Ely seconded the motion. The motion passed unanimously. The meeting adjourned at 6:39pm.

Next meeting will be held on March 7, 2024 via an online platform.